

# SHAREHOLDER COMMUNICATIONS POLICY

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## 1. Introduction

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The Board of Directors of Hutchison Telecommunications (Australia) Limited (“HTAL”) is responsible for ensuring shareholder communications are adequate and appropriate and based on transparency and sound corporate governance principles, and for providing shareholders with facilities to allow them to exercise their rights as shareholders effectively. These principles form the core of HTAL’s Shareholder Communications Policy (“Policy”).

HTAL will communicate to shareholders as follows:

- Annual and interim reports;
- Disclosures made to the Australian Securities Exchange (“ASX”);
- Notices and Explanatory Memorandums of General Meetings;
- Annual general meetings, where the external auditor is available to answer questions about the audit;
- Occasional letters from the Chairman; and
- Information available on the corporate website: [www.hutchison.com.au](http://www.hutchison.com.au).

HTAL seeks to ensure that its communication with shareholders, other stakeholders and the investment community generally is timely, transparent, accurate and open.

This Policy will be periodically reviewed to ensure that it is operating effectively and to determine whether any changes are required.

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## 2. General Meetings

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The annual general meetings and other general meetings of HTAL are the primary forum for communication with shareholders and for shareholder participation. HTAL encourages shareholders to participate in general meetings physically or to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

Notices of general meetings and the accompanying papers are provided within a prescribed time prior to the meetings on the websites of HTAL ([www.hutchison.com.au](http://www.hutchison.com.au)) and the ASX ([www.asx.com.au](http://www.asx.com.au)). Shareholders also receive a copy by electing to be sent such communication in either physical or electronic form.

HTAL will ensure that substantive resolutions put to general meetings will be decided by poll rather than by show of hands to ascertain the true will of shareholders attending and voting at the meeting.

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### **3. Provision of Written Communication**

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HTAL's annual report is the main communication provided to shareholders following the end of each financial year. In addition to meeting all formal requirements set by the Corporations Act 2001 (Cth) ("Corporations Act") and the ASX Listing Rules, the annual report shall be:

- **Informative:** The annual report will contain information that assists shareholders to understand how HTAL's operational and financial results were achieved, the nature of the industry in which it operates, and HTAL's outlook in relation to its product offering and market trends.
- **Available:** The annual report will be made easily available to shareholders and other stakeholders in a timely manner.
- **Efficient:** HTAL will produce the annual report in a cost-effective manner and, while not compromising on quality of communications, will strive to minimise costs associated with production and distribution in the interest of both shareholders and the environment.

In accordance with the ASX Listing Rules, HTAL adheres to the continuous disclosure requirements as specified in its Continuous Disclosure Policy, and will promptly release to the ASX all communications of material information, including but not limited to financial results announcements, media releases, investor and analyst presentations, speeches and statements of importance.

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### **4. Electronic medium**

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HTAL is conscious of the efficiencies and effectiveness of communicating to its shareholders electronically.

HTAL's website ([www.hutchison.com.au](http://www.hutchison.com.au)) provides information on the company, including shareholder communications. In addition to a dedicated "Investor Relations" section in which the annual reports, interim reports, and announcements are posted as soon as practicable following their release to the ASX, relevant press releases are also made available on HTAL's website to facilitate communication between HTAL, shareholders and the investment community.

Shareholders may, as a standing or an ad hoc instruction, elect to be sent shareholder communications (such as notices of general meetings and accompanying papers, circulars, annual reports and interim reports) from HTAL in either physical or electronic form.

HTAL's website will:

- Be updated to reflect any information released to the ASX as soon as practicable after the event;
- Enable shareholders and other stakeholders to register their interest to receive direct advice from HTAL when any releases are made or new annual and interim reports have been added and are available on the site.
- Provide the full text of notices of meetings and explanatory material;
- Be a repository for relevant documents including three years' annual and interim reports and press release/announcements; and
- Provide a link to access HTAL's share registrar.

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## **5. Shareholders' access to directors, management and advisors**

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Shareholders may at any time direct questions or requests for information to directors or management through HTAL's website or by contacting HTAL's Investor Relations Officer or Company Secretary directly, the contact details of which are readily available on its website and written communication.

At each annual general meeting, shareholders will, through the Chairman of the meeting, be given the opportunity to ask HTAL's directors questions relating to HTAL's business.

Shareholders may provide written questions about or comments on the management of HTAL for response at the annual general meeting. Any such questions should be provided to the Company Secretary or HTAL's registry service no later than 5 business days prior to the date of the annual general meeting.

HTAL's auditors will attend each annual general meeting and will be available to answer any questions shareholders may have that are relevant to the conduct of the audit.

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## **6. Investor Relations Program**

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In keeping with this Policy, HTAL's investor relations program is based upon responding to requests from shareholders and analysts for information to enable them to gain an understanding of HTAL's business, governance, financial performance and prospects. Further details of HTAL's policy with respect to investor and analyst briefings are contained in the Continuous Disclosure Policy

Any matters of views on matters of concern or interest raised by investors or analysts will be communicated to the Board of Directors.